



Applications accepted beginning:  
June 1, 2017  
**DEADLINE for submission:**  
**August 31, 2017**

### Endowment Fund 2017 Grant Application

Mail to: St. John's Lutheran Church  
415 S. Pine St.  
Spartanburg, SC 29302

Organization Name: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Website: \_\_\_\_\_ FAX: \_\_\_\_\_

President/Executive Director: \_\_\_\_\_ Phone: \_\_\_\_\_

Contact for this Grant: \_\_\_\_\_ Phone: \_\_\_\_\_

Summary Description of the Project: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Total Cost of Project: \_\_\_\_\_ Amount of Request: \_\_\_\_\_

Sources of Additional Funds for this Project: \_\_\_\_\_

\_\_\_\_\_

Number of paid Staff: \_\_\_\_\_ and volunteers: \_\_\_\_\_ employed by organization.

Project Timetable from: \_\_\_\_\_ to \_\_\_\_\_

#### **Proposed Format**

Please address the following areas using no more than two pages. Additional support material may be provided as deemed necessary by the grant applicant.

- State your organization name, mission, year founded, and background.
- Compare your organization to other organizations designed to meet similar needs.
- State the community need or opportunity the project will address.
- State the method of implementation for the project.
- State the project objectives in measurable terms. Objectives are the anticipated results of the project and will be used when evaluating the project.

Please include as additional pages:

- Commitment letters for collaborative efforts
- Project budget
- Current financial statements, including operating budget and sources of your financial support
- IRS tax letter for organizations other than ELCA
- List of current Board of Directors

**DEADLINE FOR APPLICATION SUBMISSION: AUGUST 31, 2017**  
**APPROVED APPLICANTS WILL BE NOTIFIED BY OCTOBER 1, 2017**